

Senior Leadership Team Meeting
Staff Edition
April 17, 2019

1. Approve minutes from last meeting
 - a. Minutes approved
2. Approve LAI organizational charts (Robin)
3. Round of updates on vacant positions
 - a. Geneva
 - i. AD position (librarian search) has been posted for a few weeks and should open up on Monday, April 22
 - ii. Digital Services Manager position search to start in near future
 - iii. NEA Project Archivist (donor-funded) position will need librarian
 - iv. Senior Library Assistant, Archives position needs to be filled
 - v. Library Associate (GRC P/T) position needs to be filled
 - vi. NCLC Director position has received some applications and will begin interviews in the next weeks
 - b. Guy
 - i. ID Director position is down to half a dozen candidates currently working on written assignment
 - ii. Instructional Development Specialist - We are getting to re-post the position as soon as possible. The position reports to Alex. Alex is back in the office as of Monday.
 - c. Hannah
 - i. Collection Strategist (librarian) position description draft will be ready soon
 - ii. Data Services Librarian position is waiting for application pool to close
 - iii. Software Developer position currently being filled as contract position
 - iv. Metadata Services Librarian position will be recruited as a librarian
 - d. Jared
 - i. Project Manager has been hired, will start Monday (Peter Brasdovich)
 - ii. Project Coordinator position is looking to expand applicant pool
 - iii. AV Technician position (VSTC) being recruited with a mind toward dual-purpose work
 - iv. Systems Administrator position has just moved into interview stage
 - e. Robin
 - i. Director, Academic Commons position has seen a strong applicant pool and is down to finalist interviews
4. DAR restructure (Tracy)
 - a. Centralized fundraising team (two prongs)
 - i. Family philanthropy
 - ii. Major gift / central development team
 1. Will cover broad, cross-university initiatives

- a. LAI, scholarship, dorms, Hillel, etc.
 - b. Tracy will head up one of these prongs: the new major gift/central development team. Casey is moving with the team, as well.
 - i. Move will happen gradually, starting with hoteling over the next few weeks
 - c. Tracy and Casey will continue to support LAI, but will no longer have offices in Gelman Library
- 5. "Affinity Groups" and Research and Instructional Technology (RITC) re-launch? (Guy)
 - a. Affinity groups present opportunities for strong relationship-building
 - i. FAST, school-based groups, etc.
 - b. Process for vetting learning (and research?) technologies
 - i. Multi-stakeholder group - meeting quarterly? - might be useful...
 - ii. RITC was a faculty-led group that might have had this mandate
 - 1. JJ: Going back farther, Administrative Technology and Instructional Technology committees were formed as decision-making bodies to evaluate tech
 - iii. New group (new name) would be good
 - 1. Could be a brown bag forum, LAI-led, informal, etc.
 - 2. Might capture faculty feedback and dialogue around ideas brought back from conferences
 - 3. Could also provide venue for vendors to present at standing (quarterly?) times
 - 4. Name: 'learning environment'?
- 6. Check in on incubator planning/research