

·Senior Leadership Team Meeting
Staff Edition
February 12, 2020

1. Approve minutes from last meeting
 - a. Minutes approved
2. Strategic Campus and Facilities Master Plan - participants' report from Feb 5 Faculty & Staff Planning Workshop (Elizabeth and Paul)
 - a. See also GW Today writeup
 - b. Consulting firm asked blue sky questions
 - c. Mapped areas in need of improvement and navigation paths
 - d. MVC: similar themes, including food desert concerns and discussion of athletics facilities
 - e. Physical accessibility also a concern throughout, especially at MVC
3. Adobe Creative Cloud announcement
 - a. We could follow the announcement up with additional communication about software availability, upcoming workshops, why this is a big deal, etc.
 - i. AT email to faculty
 - ii. LAI email to full campus?
4. Office 365 transition
 - a. Consultants are being hired to smooth the transition
 - b. There will be some overlap time between Google and Microsoft environments
 - c. Tentative timeline: Fall 2020 students will likely remain with Gmail, and switch will likely be made December 2020
5. Provost's visit on 2/27/20 (Robin)
 - a. Geneva: Provost Blake has been doing 5 minute address followed by Q&A
 - b. What are the times and when are we going to invite the staff?
 - i. 2:00-2:30: Meeting with Geneva
 - ii. 2:30-3:15: Meeting with SLT
 1. Quick overview of each member's area of responsibility (elevator pitch)
 2. Display the wheel or data
 3. Tyler to follow up and coordinate
 - iii. 3:15-4:15: Meeting with GWLAI (TH) & Reception?
 1. Ask for questions from staff beforehand
 2. Notice to be sent out—with Google doc for questions—today (as soon as Tyler confirms)
 3. Live questions as well
 4. Tyler to confirm with Jen Mitchell on structure, recording, catering (cookies & coffee)
 - iv. 4:15-5:00: Tour of Gelman
6. Announcement: Fall workshop deadline is July 8, 2020 (Robin, but we don't really need to discuss unless there are questions)

7. Hatchet article on SA Senate calling for increased library funding
 - a. We (external relations) have notified the Hatchet that the 90% figure refers only to decrease in student library donations following opt-in switch
8. Facilities update (Barbra)
 - a. Focus is currently on logistical elements
 - b. Stacks and bathrooms discussions ongoing
9. Both provost and president are on the agenda for (10th Annual!) Teaching Day on September 23 (Guy)
 - a. Several creative angles this year probably negate the need to fly in a speaker
10. Technology hiring updates (Jared)
 - a. AVP InfoSec finalist candidates on campus this week
 - b. CCAS IT director posting was up this week, received 60+ applications
11. Congratulations to Paul and GW students for our designation as a top-producing Fulbright institution! Congratulations to Nia on successful recertification!