

Senior Leadership Team Meeting
Staff Edition
September 9, 2020

1. Approve minutes from last meeting
 - a. Minutes approved.
2. Updates from Provost's Council
 - a. New body—combination of deans and vice provosts
 - b. Academic integrity
 - i. Do we have standard language for communicating to students about academic integrity in the virtual environment?
 - c. Access
 - i. Questions about faculty access to campus—GWPD does not have sufficient bandwidth for managing emergency access.
 - ii. Some faculty are coming and trying to swipe into buildings.
 - d. Medical students update
 - i. Lynn: Bubble drawn around MFA, Ross Hall, and GW Hospital. Medical students and faculty are not going through the general GW testing procedures and are not in that set of people authorized via compliance with the testing/survey protocol. However, there may be some medical students that are in that group—question for Scott.
 - ii. Public health students appear to be participating in the general GW testing procedures. Non-medical health sciences students remain an open question.
 - e. Law students update
 - i. Burns set up to accommodate students, but there are no law students allowed to be on campus.
 - ii. If law students participate in the general GW testing procedures to be onsite, they should be able to enter Gelman.
3. More about HI students (BG)
 - a. GWorld confirmed: *Medical School students and employees are likely not included in the fall campus cohort. Ross Hall was excluded from the GW testing protocols because they, in conjunction with the hospital and MFA, follow their own testing protocols. So if a student or employee only needed access to Ross, they were not included in the on campus cohort. They do of course have Himmelfarb access.*
 - b. Now my questions are:
 - i. Do individuals from School of Medicine & Health Sciences who are on campus have the indicator in BANNER or not?
 - ii. Could there be cross over of students using Ross Hall (where people are not testing) and Gelman? (Heard through the grapevine that Anne Linton was going to speak with Dean Goldman about wanting public health students to use Himmelfarb.)

- iii. Half of health sciences is housed in Watergate or 2000 Penn and can access those spaces without complying with testing protocol.
 - iv. Who in that bubble is following testing protocols as or more stringent than the general GW testing protocol?
 - 1. There does not appear to be a uniform testing protocol for those in the bubble—some are not testing.
 - c. Students from Milken Public Health, School of Nursing, and School of Medicine and Health Sciences are assigned the same user group in HI Alma - Medical student. Manual and automated processes will have to go one step further than we originally thought to verify that someone who makes a reservation for Gelman is part of the university testing protocols and not part of the exempt population.
 - d. Still working on API.
 - i. API (taking appointment from LibCal and pinging Alma to complete request in PassagePoint) was just turned on and tested starting last Friday, but final testing has yet to be completed.
 - ii. Need to check school affiliation of students (Milken, Nursing, SMHS (and what to do in this case given testing differences within SMHS)).
 - e. Summary: Public health students will be accommodated.
4. Update on seat reservation interval (BG)
- a. We started the semester with a 2-hour limit; have now increased to a 3-hour limit on seat reservations.
 - b. Are we keeping data on seat reservations (how many students, how long, etc.)?
 - i. Data lives in the LibCal system but is not currently reported. More detailed data depends on the software company and skilling up.
 - ii. Data by school (if possible) would be useful.
 - c. What's our official book pickup service name?
 - i. Carryout—because you can get your books like pizza, either carryout or delivery.
 - ii. 18 book pickups last Friday. Today has 14 so far.
 - 1. Some patrons encountering difficulty picking up multiple items in same appointment slot (required by system to make multiple appointments).
 - iii. Can LAI staff do self-checkout? Should be fine (advertised inside the building on digital signs).
 - d. Summary: Weekly report to Geneva on seat reservation and book pickup data from LibCal.
5. Instructional Core
- a. Scope Slippage (Shared Services Migration)
 - i. 'OnSite' help with class management
 - 1. This particular request went through the school-based instructional support before being routed to Instructional Core.
 - 2. Yordanos is offering a tutorial.
 - ii. 'Teaching' Events (Conferences)

- iii. At home technical support (Hardware)
 - iv. Setting up Zoom
- b. Preparing for Spring 2021
 - i. Possible readiness survey (Maybe in collaboration with Cheryl Beil's Office)
 - ii. No way of knowing which instructors have not yet taught virtually
 - iii. Preparing for Flex or another Online Semester
- c. Teaching Day
 - i. Event with Virtual 'Modelling'