

Senior Leadership Team Meeting
Staff Edition
July 29, 2020

1. Approve minutes from last meeting
 - a. Minutes approved.
2. Updates from Geneva
 - a. Council of Deans
 - i. President shared that the current scenario has a \$200-225M hit. Previewed that more actions will be taken as a result of the decision to go fully online. Potential actions include suspension of retirement contribution, shared services model, salary reductions.
 - ii. Provost interested in conversations with students and touting what our faculty are able to do with online courses; Geneva shared Yordanos' video from a few years ago and it was well received, will share 'lessons learned' video when it is done today as well.
 - iii. Provost is rethinking the administrative structure of his areas. Noted that units are being notified of academic-side shared services changes—advising, career services, and faculty affairs expect reductions of ~20 people this Friday (looking at aligning with national averages). Research administration cuts expected next week; broader announcement will be going out.
 - iv. Provost clarified that there is a distinction between Blackboard and instruction support and other functions referred to as AT—e.g. classroom design and support.
 - b. CDT Call
 - i. Fall 2020 academic calendar is expected to revert given all-online shift.
 - ii. DC has released its list of high-risk states, in effect until August 10; requires individuals to quarantine after arrival for 14 days. Distinction therein between essential and non-essential is based upon purpose of travel, not function of individual (e.g. physician traveling to DC to perform a surgery is essential, regular physician non-essential).
 - iii. Barbara Bass: Slight uptick in activity—30 patients in hospital, 12 in ICU. Noted that their students start in less than a week.
 - iv. Lynn Goldman: Standing up testing lab and hiring people. Biggest issue is collecting samples and getting software from Colonial Health up and running.
 - v. Geneva: Shared that faculty are starting to request equipment or to come to campus to hold/record classes.
 1. Lynn noted that we need to be clear about who can and cannot come to campus; need to test, track capacity, etc.
 2. President noted the need to understand if this is a significant fraction of faculty or a small number.

- vi. Cissy Petty: Getting ready to roll out virtual orientation using CRM.
 - vii. Sarah Baldassaro: Launching a series of virtual fora. Fielding questions about Monday's announcement.
 - viii. President: Will allow mens and womens basketball teams to live and practice on campus.
 - ix. Provost: Graduate tuition rates will be held constant with last year's rates.
3. Organizational updates (Robin and Barbra)
 - a. Event Planner position has been eliminated.
 - b. Library Facilities Coordinator position has been eliminated.
 - c. We need a list of dependencies for eliminated positions to provide to whichever unit is now responsible for providing those services.
 - d. For 7/30 LAI Update: The university is transitioning to a shared services model, and we have had a couple people in LAI notified. There is a structure to the process and new positions to apply for.
 4. Instruction Core response to New Direction
 - a. Adjusted August FLEX content (but not that much)
 - i. Addition of copyright guidance per Barrett's request
 - b. Pending long term plan
 - i. Revisit FLEX in Nov-Dec for Spring 2021
 - c. Bracing for August and new set of requests for assistance.
 - d. Teaching Day (Oct 1): Same Agenda
 - e. Studio Opening
 - i. Faculty Poll and agreement to Summer Clients
 1. Reevaluate in August before Fall Development Cycle
 - f. Considering additional "open consultation" fixed hours
 - g. Maddy Kadish is back (week 1)
 - h. Jason Torres is onboarding (week 2)
 5. Next steps for Webex updates
 - a. Planning spreadsheet
 - b. Will we have sufficient clarity to share anything useful on these updates according to this framework?
 - c. Do we need / do we have enough to hold a town hall on Aug. 13?
 - i. Wait to see what comes out for now, consider shifting one week back.
 6. Revisit questions from staff
 - a. Link to discussion in SLT daily minutes