

·Senior Leadership Team Meeting
Staff Edition
February 26, 2020

1. Approve minutes from last meeting
 - a. Minutes approved
2. Develop materials for Provost Blake's visit with SLT (45 minutes)
 - a. LAI Wheel to be displayed and briefly discussed at high level by Geneva
 - b. Individual intro, history with GW, area of responsibility and how it fits into the wheel; elevator pitch, ~3 minutes each
 - c. Discussion with remaining time
3. Finalize questions for Provost Blake's town hall with LAI
4. Librarian Hiring Status Report (Hannah)
 - a. Candidates begin visiting campus next week.
 - b. Headline: There will be many campus visits, and many opportunities to talk about our values, our mission, and our work. Thank you for your participation and flexibility!
 - c. By The Numbers (Courtesy Bill Gillis for the search committee):
 - i. Open Positions: 10
 - ii. Applications: 220 to date
 - iii. Phone interviews: 44
 - iv. Campus interviews scheduled: 15 (with more in the queue)
 - v. Collaboration: Off the Charts
 - d. Props to search committee members, Patricia, and others involved for their work on this and flexibility in covering for the vacancies!
5. Instructional Core (Guy)
 - a. Management Retreat
 - b. Hiring: Educational Developer and Dir. Strategic Digital Initiatives
 - c. Adobe Instructional Projects
6. Update from provost senior staff meeting (Geneva)
 - a. Update on coronavirus
 - i. Instructional continuity
 1. Inclement weather plan exists, but faculty must be further prepared for instructional continuity
 2. Training must be provided to faculty and students
 3. How does LAI adapt in various capacities (workshops, SCRC materials used in instruction, access services, etc.)?
 - ii. Staff and HR implications of extended closure being discussed
 - b. Research Showcase - April 7, Smith Center
 - i. Replaces Research Days
 - ii. Attend as your schedule permits
 - c. Greater Washington business partnership collaboration
 - d. Mount Vernon campus update

7. Mount Vernon classroom support (Jared)
 - a. Will likely require an AT office in Eckles, with student support
8. Fall workshop planning
 - a. Given lack of workshop coordinator, criteria for promotion of new workshops will likely not be applied at this time
 - i. One of the two RUS librarian hires will likely take up this mantle
 - b. Asynchronous are different and would be advertised in a different way