

Senior Leadership Team Meeting  
Staff Edition  
October 23, 2019

1. Approve minutes from last meeting
  - a. Minutes approved
  - b. Prioritize today's agenda items
2. Determine how to proceed with communication about goal-setting
  - a. Per Nia: due date could be moved back to Friday, November 8 in order to accommodate a conversation at November 5 LAI town hall
    - i. Many managers/staff have entered into goal-setting conversations and some have drafted goals in Talent@GW; cascaded goals will show up as additional goals in the system
  - b. Communication: prior to Geneva cascading the two LAI-wide goals on October 28 - email communication this week and inclusion in the next few newsletters
    - i. Robin will circulate draft language to this group, Hannah and Nia to collaborate on sending it out given sense of urgency
  - c. How do we craft SMART goals under the GW values goal?
    - i. E.g. "Helping to develop an offboarding process" - service excellence and collaboration
    - ii. Pick 1-3 values and craft a SMART goal aligned to those values
  - d. How do we build a foundation for the computational and digital fluency goal?
    - i. Borrow language from Instructional Technologist posting:
      1. *"Success in a digitally-connected world requires the ability to leverage technology to create new knowledge to solve complex problems and think critically about information to communicate complex ideas. GWLAI is committed to bringing these digital fluency skills to GW students and faculty, regardless of major or field of study. Housed in the Academic Commons, this initiative will bring together a team to provide technical support, student-focused instruction, and faculty outreach in the areas of digital media, animation, illustration, graphic design, game design, photography, television and film, and mass communication."*
3. Approve LAI organizational charts (Robin)
  - a. Approved; Robin to circulate final draft for review before posting next week
4. Update about Esports conversation (Jared)
  - a. University-level conversation began Spring 2019 as multiple competitive gaming student orgs requested more support
    - i. Faculty advisor Lisa Neirotti (GWSB) has been championing this cause
    - ii. Different approaches on relevant facilities and programs: health & wellness/student affairs, athletics, academic connection (engineering, game design, graphic arts, business)
  - b. Broader conversation has resulted in an Esports Council / Esports@GW

- i. LAI action item: identify potential spaces
    - 1. Geneva/Jared had mentioned Eckles in initial meeting, as well as LAI interest in upholding accessibility/inclusion/diversity focus
    - 2. Eckles site surveys: options on main floor (challenges around noise)
    - 3. Need for backup option: space near old entrance to Gelman?
  - ii. Envisioned LAI support
    - 1. Hardware: high-performance machines, support
      - a. Collaborative DIT/LAI support network?
    - 2. Esports and gaming policy - opportunity to lead ethics conversations (women, minorities, violence)?
    - 3. Other elements likely to arise as things progress
- 5. Space updates (Barbra)
  - a. Update on staff relocation
    - i. In conversation with university leadership about planning for staff relocation from below-grade to above ground levels
  - b. Update on bathroom renovation plan
    - i. On track for two floors (3rd/4th) of renovations done simultaneously
      - 1. Construction to start in May
      - 2. Next step is to go out for bids and permitting
    - ii. Water shutoff and other issues foreseen
      - 1. CDI prepared to move out of building if need be
- 6. Search committee formed for librarian recruitment (Hannah)
  - a. Bill Gillis will chair; Laura Wrubel, Jen King, Jen Froetschel, and Shira Eller were elected. Geneva will serve ex officio.