

Senior Leadership Team Meeting  
Staff Edition  
September 11, 2019

1. Approve minutes from last meeting
  - a. Minutes approved
2. Lightning round of essential updates (Hannah)
  - a. Robin
    - i. Colonials Weekends coming up (earlier than previous years)
      1. Engagement Zone for LAI at kickoff event (RD, JJ, HS)
      2. Table next day at Family Resources Fair
      3. Eckles Prize reception at the Vern
    - ii. ISIS Files workshops in UK/Netherlands first week of October
    - iii. Vision Magazine being reworked in order to highlight student success enabled and encouraged by LAI resources
      1. Due 9/25 to designer; Robin has limited bandwidth until then
    - iv. Standstill with regard to Instructional Technologist searches
      1. Looking to recruit in a more targeted way
    - v. New Academic Commons director starts Monday 9/16
  - b. Nia
    - i. Bulk of performance management cycle is done
      1. HR to nudge remaining manager/employee sign-offs along
      2. LAI as a whole did very well
    - ii. OUR GW culture trainings
    - iii. Open enrollment messages incoming - second and third week of October
  - c. Guy
    - i. Instructional Core (effective 9/27)
      1. Teaching Day (9/27)
        - a. Entire team invited to spend time with faculty, including as table leads at luncheon
        - b. Send Patty an email if any SLT member intends to come for lunch.
      2. ICARE Campaign
        - a. Rough cut of media item will be done next week
        - b. Thanks to Robin for her assistance
      3. Web Development
        - a. Faculty Commons to be constructed in the same vein as the Academic Commons
    - ii. Role Transitions and Hiring
      1. Educational Developer-In Process
      2. Instructional Technologist-In Process
        - a. Worth reading through list of candidates for other Instructional Technologist positions

3. Instructional Designer-Identified
4. Dir. Strategic Learning Initiatives-Stage 1
  - a. Conversations with Production Team-In Development
- iii. NEW Request from Irene Foster (University-wide protocol for Education Research)
  1. These exist at other universities and at certain GW schools (SMHS)
  2. Should LAI hold the protocol?
    - a. Would bolster scholarship of teaching and learning but would also bring administrative demands
    - b. JJ: High-level would be in IRB but sharing and alignment could involve us
      - i. GL: Managing a protocol - especially one university-wide - is someone's job. Do we want to / can we be involved in this work?
- d. Jared
  - i. Update: IT has been approved to upgrade wireless technology across campus over a one-year period (~4000 access points)
    1. Includes some additional engineers on networking team
    2. Intend to use Gelman as pilot environment for project
- e. Paul
  - i. GW Today article on Research Commons launch
    1. Challenge: posting unpaid research assistant opportunities there requires culture shift / faculty buy-in
      - a. Discussion around using FWS program to augment resources for these positions
  - ii. Very busy with postgraduate fellowship programs and will be for next four weeks
  - iii. JJ: Is there a research day in the fall? - No
    1. Research Day may be moving to Smith Center and shortened from two days to one
      - a. LAI Events can be involved in facilitation
    2. Incentives for students to participate: excusal from class?
      - a. Ongoing discussion
- f. Regina
  - i. NC-SARA application approved for distance application
  - ii. Merit files to be sent in the coming days
- g. Hannah
  - i. New element of approach to hiring librarians incoming
    1. Given number of open positions (10) and current structure of hiring process (search committee, Council input, etc.), thinking about a sustainable approach to expeditious hiring of quality candidates
      - a. Cluster candidates, bulk searches?
    2. Thanks to those that have already collaborated on this
- h. Barbra
  - i. Elevators have been having issues

1. Years of patchwork repairs may require additional funding to remedy
- ii. Better & Safer
  1. Temperature controls - at least in staff spaces - as first step to better control of environment
  2. Eckles work progressing
  3. Discussion around piloting a charging station
    - a. JJ: Free trial period?
  4. Discussion around a mobile feedback station
  5. University wants to put vending machine (headphones, USB, etc.) in Gelman
    - a. We want to have some say in what goes into the machine
    - b. JJ: Fungler Hall has one behind elevator column on first floor
- i. Tyler
  - i. AD search
    1. Thank you for participating in the group interview
    2. Please provide feedback via circulated Google form
  - ii. Geneva's China trip (October 14-27)
    1. Joint activities with CCAS and GWSB in addition to university/library/conference visits
    2. Agreement signing ceremony with Nanjing University